



Application for Transfer of Grade

Application notes

- 1 Poorly completed or incomplete applications may adversely affect your application.
- 2 Attach a current CV that provides details of your education, qualifications and experience.
- 3 We may contact you and ask for further information to help assess your application.
- 4 Don't forget to pay your application fee. If you pay electronically, use your membership number as a reference. (You will be invoiced for the membership fee if your application is accepted.)
- 5 If you're not sure about anything, please ask.

1 Your details

Membership number

Title

First names

Surname

Any letters you use
after your surname

Telephone

Mobile

Home
address
(including
postcode)

Country

Email

2 Membership grade

Current grade

Grade applying for

3 Reason for transfer

Please give details of any relevant changes since being awarded your current membership grade. This may include qualifications, experience, membership of other professional associations, skills and so on. Please attach a separate sheet if required.

4 Occupation

Please select all that apply.

Full-time employee

Part-time employee

Self-employed

Unemployed

Full-time student

Part-time student

Retired

5 Statistical information

Please select all that apply

Main professional activities

Author

Editor

Illustrator

Graphic designer

Education/training

Advertising/PR/marketing

Research

Translator

Engineer

Other (please state):

Main technical specialities

Electrical/electronic engineering

Mechanical engineering

Aeronautical/space engineering

Civil engineering

Chemical engineering

Marine engineering

IT hardware

IT software

Biological/medical

Oil and gas

Telecoms

Financial

Other (please state):

Experience

Writing

Editing

Translating

Electrical/electronic illustrating

Mechanical illustrating

Graphic design

Photography/retouch/airbrush

Printing

Publishing

Cataloguing

Media resources

Education/training/examining

Library/information services

Computing

Software

Advertising/PR/marketing

Exhibitions/conferences

Radio/TV/audio visual

Institutional services

Consultancy

Other (please state):

6 Declaration

I declare that any information I have supplied in respect of this application for Transfer of Grade is complete and true.

Signed

Date

For ISTC office use		
	Date	Initials
Received		
Acknowledged		
Information requested		
Information received		
Accepted by council		
Grade recommended		
Offered to applicant		
Accepted by applicant		
Transfer effective from		